



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on  
**Monday 1<sup>st</sup> March 2021 at 7.30pm**  
**BY REMOTE ACCESS**



**Present:** Cllr J Rowland (in the chair), Cllrs J Brockwell, S Dennis, P Gellatly, A McCann, G Robinson, P Yeoman  
County Cllr K Taylor  
Borough Cllr D Jones

In attendance: The Clerk, Mrs J Cadman

027/21 **Apologies for absence:** were received from Cllr S Bevan.

028 /21 **Declarations of interest:** none were made.

029/21 **Minutes of the Meeting held Monday 1<sup>st</sup> February:** the minutes were approved.

030/21 **Matters Arising**

Other than those contained in the agenda.

16/21 *Edgeley Park:* Members discussed recent correspondence and noted that it appeared that the pool is still open. Cllr Jones advised that the manager is very cautious about who is allowed into the park, but it was commented by Cllr Gellatly that there was a constant traffic flow in and out of the park. Cllr Jones will undertake a site visit and report back.

24/21: *Mayors Award:* the Parish Council's nominations have been submitted and acknowledged.

*Cllr Jones left the meeting at 8pm.*

*Litter on the A25:* this had not yet been dealt with. The Clerk advised that her report had received confirmation that this would be addressed.

*Parking on the verge at Silent Pool:* Cllr Taylor will raise the issue of posts with SCC Highways again.

031/21 **Chairman and Clerks matters arising**

*Current advice on parish council meetings:*

1. The Regulations following the Covid Act 2020 provided for legal remote meetings until the 7<sup>th</sup> May 2021.
2. After that date, unless new regulations are passed through law, it will not be possible to make legal decisions at a remote meeting. There seems no indication that new regulations will be put into place.
3. In order for the Parish Council to continue to function in the pandemic, *it is recommended* that the Annual Meeting is held on the 6<sup>th</sup> May. This meeting will elect chairman, vice chairman and committees, approve statutory documents and delegate power to nominated persons to approve expenditure (routine and emergency), agree on planning applications, and deal with any emergency matters.

Members **agreed** that plans are made for the Annual Statutory Meeting to be held by Zoom on the 6<sup>th</sup> May, if after the 12<sup>th</sup> April it is clear that the four step plan is not adhering to timetable. Proposed by Cllr Brockwell, seconded by Cllr Robinson, all in favour.

Cllr Brockwell proposed that there should be no Annual Assembly this year, with an option to hold one later in the year if residents requested it. Seconded by Cllr Robinson, all in favour.

032/21

**Police matters:**

The Police Commissioner will be invited to attend the April full Council meeting.

033/21

**Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) A meeting had been held the previous week and the minutes were circulated with the agenda for this meeting.
- b) Noisy motorbikes: Cllr Rowland agreed to contact the Mole Valley councillor who is co ordinating noise monitoring with Surrey Police. It is hoped that this can be extended on the A25 to include Newlands Corner. Cllr Dennis will re-send details of the Mole Valley Cllr to Cllr Rowland to progress.
- c) Cllr Taylor advised that an anti-skid surface had been put down on the A25.
- d) Cllr Robinson asked if there had been any progress on resolving the dips in the road on the A25. Cllr Taylor will chase this up.

Outdoor maintenance: Cllr Yeoman

- a) *Tree at village hall:* Cllr Yeoman had priced some mature trees, and advised that the cost could be as much as £2,000. Members discussed the alternatives, noting that it was only necessary to have an attractive tree that would be tall enough to take lights at Christmas. Cllr Dennis recalled the SCC tree planting scheme, Cllr Taylor confirmed that the scheme is still running and that an arboriculturist would make the recommendation concerning the appropriate tree for the location. Cllr Taylor also noted that this process is likely to take up to early next year to complete. He confirmed to Cllr Gellatly that all trees sponsored by SCC would be indigenous.

Open Spaces: Cllr Rowland

- a) *Tree behind bus shelter at the end of New Road:* the Clerk has asked SCC to deal with the tree.
- b) *Tree at hall:* dealt with under Outdoor maintenance.

Planning and Environment: Cllr Gellatly

- a) *minutes of email planning meeting 8<sup>th</sup> February:* had been circulated.
- b) *Birmingham Farm:* the small industrial area is encouraging for the village.
- c) *Cheynes:* Cllr Gellatly had asked Cllr Jones to establish whether planning kept a record of the retrospective applications at this address.
- d) *Jacquin Cottage:* the Clerk will ask enforcement what action is being taken regarding this enforcement, which has been on the list since 2015.
- e) *The Hayloft:* cars are still being sprayed at this location, despite the application being refused. The Clerk will contact GBC Enforcement in this respect..

Village Hall: Cllr Brockwell

The Clerk provided a list of the up to date status of debtors. It was agreed that she and Cllr Brockwell would liaise during the month regarding those that should be written off and the current status of others, and report at the April meeting.

Allotments: Cllr Robinson

- a) *Fees:* two fees are still outstanding for this current year.
- b) *Tenants:* one new application had been received.

Communications: Cllr Dennis

Your Fund Surrey: details had been circulated. It was agreed that the Parish Council should consider projects in the parish that could be eligible for this funding.

034/21

**Neighbourhood Plan**

There had been no meetings in the last month as groups were finalising their reports which have now been sent to the Estate for their comments and shared with the Parish Council.. Cllr Dennis confirmed that the Parish Council will be a consultee at the referendum stage. In the next few weeks the draft reports will be sent to the NP Planning Consultant. Cllr Dennis noted that the current report did not include any recommendations for new housing development. The NP Steering Group cannot commence work on this until a new Locality Grant has been awarded..

035/21

**Finance**

- a) *Payment list for February:* Members approved the payment list and expenditure for the period of £2648.90. Proposed by Cllr Brockwell, Seconded by Cllr Rowland, all in favour.
- b) *Management report to end February 2021:* Cllr Brockwell noted the £5,400 grant from GBC for Covid relief for community halls.
- c) *Grants to local organisations for the year April 2020 to March 2021.* Members agreed to award grants of £250 each to: Albury Church PCC, The Hurtwood, Surrey Air Ambulance, the Henry Smith Charity. Proposed by Cllr Robinson, Seconded by Cllr Dennis, with all in favour.

036/21

**Councillors business:** for noting or including on a future agenda

- a) Cllr Robinson reported that the swing in the recreation ground is broken. The Clerk will ask the handyman to deal with this.
- b) Cllr Brockwell advised that it is hoped that the Produce Show will go ahead this year, but with less stalls, no marquee and no barn dance. A decision is yet to be made about the music festival.

037/21

**New Correspondence:**

No new correspondence had been received.

038/21

**Dates of meetings**

Full Council:	12 <sup>th</sup> April, 10 <sup>th</sup> May
Annual Parish meeting:	deferred
Planning:	22 <sup>nd</sup> March, 12 <sup>th</sup> April
Highways & maintenance	
Communications	

The meeting closed at 9.30pm.

