



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on

Monday 1st July, 2024 at 19:30 in the village hall

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Present: The Clerk, Cj Bishop-Wright

In attendance: Cllrs A. McCann, N. Edwards, P. Gellatly, S. Bevan, and S. Dennis.

Members of the public: Mr Greg Baker

Apologies for absence: Cllr G. Robinson

Borough Cllr D. Newson

127/24 **Open Forum**

128/24 **Declarations of interest:**

129/24 **Minutes of the meeting held on Monday 13th May and 3rd June; Annex 1**

Agreed as a correct record of the meeting.

130/24 **Actions Update; Annex 2**

a) *Santa Fir*

Clerk has contacted Countryside Access who will be doing a visit to Footpath 227 to assess the issue. No date confirmed yet.

b) *Update on maintenance of defibrillators*

Previously approved funds of £5,379 (including VAT) (minute ref 030/24 (a)) to be actioned. Clerk to check with the café at Newlands Corner and at William IV if Council can use their electricity to connect the new heated cabinet to defibrillator when purchased.

c) *Slow Down sign in Westonfields*

Cllr Edwards updated that this is now done.

d) *Replacement of tree on Farley Green*

Clerk waiting to receive invoice.

e) *Reinstating of central white lines on The Street*

Cllr Dennis asked Clerk to chase Cllr Hughes about update regarding whether white lines can be reinstated along the centre of The Street when dressing works take place on 9th July.

CJ

131/24 **Brief Report from Borough Councillors**

Nothing to report.

- 132/24 **Brief report from County Councillors**
Nothing to report.
- 133/24 **Matters arising**
- 134/24 **Clerks matters arising**
- a) *Utility quotes 2025; Annex 3*
Council decided to wait until September meeting to discuss renewal, as costs are likely to go down over the next month.
 - b) *Meeting schedule update, including dates for Annual Parish Meeting; Annex 4*
Council agreed to change schedule so that finance and village hall meetings take place 4 times per year, around the middle of the month. New schedule circulated. Council decided to hold Annual Parish Meeting on 30th April, 2025. **CJ**
 - c) *Co-option of new Cllr, Mr Baker*
Cllr Bevan proposed co-option of Mr Baker as cllr. Cllr Dennis seconded. All in favour. Clerk to send over acceptance of office and declaration of interests, and Cllr Bevan to organise set up of council email. **CJ SB**
- 135/24 **Police matters**
- a) *Link to crime statistics - <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>*
- Committee reports:
- 136/24 **Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards**
- a) *Temporary closure of Footpath 197*
Cllr McCann advised of an application for the closure of Footpath 197 at Winterfold for filming. He advised of an agreement with the landowner to redirect walkers along the footpath instead of closing where filming is taking place, so this footpath is not currently closed.
 - b) *Heavy Goods Vehicles driving throughout the parish*
Cllr McCann advised of proposals to ban HGVs driving through local parishes in Guildford and Waverley, but this does not include Albury. Cllr Dennis suggested Council ask Cllr Hughes why this has not been extended to Albury. Cllr McCann advised that this result has been the work of around 3 years, and if we wanted to pursue proposals in Albury it would be a long process. Cllr Dennis suggested for this to fall in the remit of a working group.
 - c) *Replacement of bins at Westonfields Recreation Ground; Annex 5* **CJ**
Clerk circulated 6 options for the replacement of bins. Council agreed on Topsy2000 colour green. The replacement of the two bins will be £276 without VAT, plus £20.89 for concrete foundation fixing bolts. Clerk to purchase. Clerk to chase removal of waste at amenity area.
 - d) *Request from resident to park on Farley Green on 7th July for an event at St Michael's Barn Church*
Approved.
 - e) *Farley Green Tree Maintenance* **NE**
Cllr Edwards proposed item from sub-committee meeting held on Monday 24th June for costs of £287.96 for equipment to water and maintain lime trees on Farley Green. Cllr Dennis seconded. All in favour.
 - f) *Village hall trough watering*
Cllr Edwards proposed to spend up to £100 on gift for resident for helping with watering of village hall troughers. Cllr Dennis seconded. All in favour.
 - f) *Ditch clearing at Church Lane* **NE**
Cllr Edwards proposed item from sub-committee meeting held on Monday 24th June for costs of £150 to strim weeds and nettles at Church Lane by ditch (minute ref 8.f). Cllr Dennis seconded. All in favour.
 - g) *Verge cutting in Farley Green* **NE**

- Cllr Edwards to get quote for verge cutting at Lockhurst Hatch Lane, Farley Green, and Brook Hill. **NE**
- h) *Repositioning of SUEZ/SITA Viewpoint Sign*
Council ratified agreement from sub-committee meeting held on Monday 24th June for costs of £300 to reposition viewpoint sign (minute ref 13). **CJ**
- i) *Green waste dumped on Westonfields Recreation ground*
Cllr Edwards updated on dumped waste on Westonfields rec from a yew tree a resident has cut down. Clerk to report this to GBC Housing Association and GBC enforcement.
- 137/24 **Planning and environment: Cllr Gellatly**
- a) *Enforcement*
Cllr Gellatly informed that enforcement case EN/19/00249 has been closed and reported resolved. He is going to confirm this with local residents. **PG**
- 138/24 **Environmental projects: Cllr McCann**
- 139/24 **Neighbourhood Plan: Cllr Dennis**
- a) *Update*
Cllr Dennis updated that consultation for NP ended yesterday. Cllr Dennis will look at all the information received and share with Steering Group then present to Council.
- Finance and Village Hall: Cllr Bevan**
- The following to be approved and signed, where necessary:
- 140/24
- a) *Bank reconciliation end of June; Annex 6*
Signed and approved against the bank statement.
- b) *Invoice list end of June; Annex 7*
Signed and approved against the bank statement.
- c) *Bank statement end of June; Annex 8*
- d) *Review of village hall costs and discussion of whether to renew to lease for the village hall; Annex 9*
Cllr Bevan advised on the review findings – that village hall is making around £3,000 loss currently. Cllr Dennis advised that around 25% of comments she's read so far have said they want to keep the hall. Council agreed that renewing the lease on the hall is in the best interests of the community. Council agreed we will try to improve the income gap by more advertising, increase prices next year to the local average (£12.50 per hour). Cllr Bevan to contact the Albury Café to inform that Council will now be charging a reduced rate for the café hire. Cllr Bevan will formulate a development plan for other areas to try to improve income for village hall. Cllr Edwards to check the current lease for village hall to see if there are any changes to be made. Council would like a break clause to be included. **SB**
NE
- 141/24 **Councillor's business: for noting or including on a future agenda**
- a) *Allotments*
Cllr Edwards has had interest from residents in a couple of allotment plots, but the ones that she'd like are overgrown. Resident has asked how waste is removed. Cllr Edwards to ask if she's happy to clear the waste and leave by the gate to be collected alongside waste removed from Church Lane ditch when cleared.
- 142/24 **New Correspondence**
- 143/24 **Dates of meetings**
Full council: 2nd September, 7th October
Planning: 15th July, 5th August
- 144/24 **Open Forum**
Meeting closed: 20:41

Dated this:
3rd July

Signed: CJ Bishop-Wright
Parish Clerk