



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on
Monday 2nd March, 2026 at 19:30 in the memorial library

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Present: The Clerk, Cj Bishop-Wright

In attendance: Cllrs. G. Baker, N. Edwards, P. Gellatly, A. McCann (arrived 19:56), and G. Robinson

Borough and County Cllr R. Hughes (arrived 19:38)

Member of the Public: Mr. J. Brockwell, D. McNaughton and Mr A. Dennis

031/26 **Open Forum**

032/26 **Apologies for absence**

Received from Cllr Bevan and Borough Cllr Newson

033/26 **Declarations of interest**

None received.

034/26 **Minutes of the meetings held on Monday 2nd February; Annex 1**

Reviewed and approved as a correct record of the meeting.

035/26 **Brief from Borough Councillors**

a) *Bakery Mews*

Residents are happy with the new build out of the pavement at Bakery Mews, and this has resolved the fly-parking problems here.

They have suggested to add yellow lines along The Street on the

b) Residents happy with the new system and this has improved problems. Lorries stopping on the Street outside the pub and the shop, and the residents have suggested yellow lines here. There is parking around the back, but the bridge to get there is not easy to cross and lorries cannot turn around in the car park. Council not happy for this to be introduced.

c) *New Road*

Cllr Gellatly reported issues with the road wearing at the sides of New Road.

Signed by Chair:

Dated:

036/26 **Brief from County Councillors**

037/26 **Action List; Annex 2**

038/26 **Clerks matters arising**

a) *Proposal for Co-optation of Mr A. Dennis, T. Wall, and D. McNaughton*

CJ

Cllr Edwards proposed. Cllr Baker seconded. All in favour.

b) *Signing of Declaration of Interest and Register of Interests for Co-opted Members*

Mr Wall has signed his papers in advanced as he was unable to attend the meeting. Mr McNaughton and Dennis signed their acceptance of office and register on interests. These will be added to the website. The Clerk will send out welcome information to the new councillors and Cllr Bevan will set up the new email addresses.

c) *Proposal to contribute up to £1,000 per year on the Churchyard*

This has not been budgeted for, and therefore the financial commitment is not clear, particularly due to the increase in the Village Hall and Memorial Library costs. Deferred until the new financial year. Cllr Bevan to look into the finances here. Cllr McCann to circulate an update on the churchyard.

d) *Proposal to contribute up to £1,000 per year on the Parish Magazine*

Council agreed to contribute £1,000 per year from the next financial year. Council have already budgeted £2,500 for Albury Matters.

Cllr Hughes arrived.

Cllr Baker proposed. Cllr Robinson seconded. All in favour.

e) *Proposal to approve the Neighbourhood Plan Steering Group's affordable housing site selection report; Annexes 3 & 4*

Cllr Baker proposed to approve the report. Cllr Edwards seconded. All in favour.

f) *Proposal to approve the renewal of the 10-year lease for the allotments and the amenity area at a 50% rent increase; Annexes 5 & 6*

Council have agreed to renew the leases. Cllr Edwards to discuss the increase of costs with Albury Estate. Clerk to review costs and proposal for new financial year.

Committee reports:

039/26 **Highways, Byways, Traffic, Open Spaces and Maintenance: Cllr Edwards**

a) *Maintenance Contractors Prices for 2026/7*

Michael Hancock will keep prices the same.

BH

Clovers Grounds Maintenance have proposed to increase their prices from £90 to £105 per cut and £230 to £260 for ditches at Farley Green.

Mr Brockwell noted that Sherbourne Hedge is not our responsibility. Cllr Hughes to look into this.

b) *Ditch at the Warren on Church Lane*

This is on SCC's remediation list and is being looked into. Likely to be maintained by SCC in the next financial year.

Signed by Chair:

Dated:

- 040/26 **Planning: Cllr Gellatly**
a) *Enforcement Communications*
Council are still not receiving enforcement lists from GBC. Cllr Hughes to look into this. **BH**
- Cllr McCann arrived.
- 041/26 **Environmental projects: Cllr McCann**
a) *Update from the Farley Green Community Group*
Farley Green pond is being looked at by the group due to increase in mosquitoes noticed.
- 042/26 **Finance and Village Hall: Cllr Bevan**
a) *Bank reconciliation end of February; Annex 7*
Reviewed and approved against the February bank statement.
b) *Invoice list end of February; Annex 8*
Reviewed and approved against the February bank statement.
c) *Detailed Receipts and Payments end of February; Annex 9*
d) *Bank Statement end of February; Annex 10*
e) *Proposal to make a request to the Albury Village Hall Group to include a rewrite of the leases in their proposal for future plan for the Village Hall and Memorial Library*
Cllr Baker updated that the break clauses are only allowed end of June and December for each year. Cllr Baker questions the integrity of the new leases and think that the Council would benefit from a redrawing of the leases. Mr Dennis noted that there will be a side letter added to the lease, to save for new lease drawing. This will be shared with the Council to make an informed decision on this. Cllr Baker to review this before being brought to Council.
f) *Proposal to approve the Village Hall and Memorial Library Levy Proposal; Annex 11*
Proposal to introduce minimum 90 minute bookings. Proposal to introduce all new system for 60 days from today. Cllr Baker proposed. Cllr Edwards seconded. All in favour.
i) *Proposal to increase the rates of the Village Hall to £14-20 per hour (prices vary during the week)*
Cllr Baker proposed. Cllr Edwards seconded. All in favour.
ii) *Proposal to increase the rates of the Memorial Library to £12-14 per hour (prices vary during the week)*
Cllr Baker proposed. Cllr Edwards seconded. All in favour.
g) *Proposal for new gas utility contract for the Village Hall; Annex 12*
The quotes for the new gas contract for the Village Hall were proposed, with the recommendation to go with Octopus Energy as the cheapest provider. Cllr Baker proposed 1 year contract. Cllr Robinson seconded. All in favour.
- 043/26 **Councillor's business: for noting or including on a future agenda**
Nothing received.
- 044/26 **New Correspondence**
Nothing received.
- 045/26 **Dates of next meetings:**

Signed by Chair:

Dated:

Full Council: 13th April, 29th April (Annual Parish Meeting), 11th May
Planning: 16th March, 13th April

Meeting closed: 20:38

Dated this: 3rd March, 2026

Signed: CJ Bishop-Wright

Parish Clerk & RFO

Signed by Chair:

Dated: