



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on

Monday 6th July, 2026 at 19:30 in the memorial library

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Present: The Clerk, Cj Bishop-Wright

In attendance: Cllrs. G. Baker, S. Bevan, A. Dennis, N. Edwards, A McCann, P. Gellatly, D. McNaughton, G. Robinson, and T. Wall

092/26 **Open Forum**

093/26 **Apologies for absence**

Received from Borough Cllr. Newson

094/26 **Declarations of interest**

Cllr Edwards declared an interest in item 100/26(a). He will leave the meeting

095/26 **Minutes of the meetings held on Monday 1st June; Annex 1**

096/26 **Brief from Borough Councillors**

a) *Resurfacing of Houndhouse Road*

Being viewed as a road and therefore needs to be looked after. Being resurfaced soon.

b) GBC – cancelled meetings.

c) Narrow road – passing places update regarding who is responsible for the upkeep.

d) Clandon road closure – no access to A3, Aidan went here instead and it wasn't open even though didn't need to go to A3.

097/26 **Brief from County Councillors**

a) Across parties trying to make the best transition as possible.

b) Staffing being handled well

c) Matter for shadow authority

d) Make sure we have the best council we can have with the money available and make the best of public money.

Signed by Chair:

Dated:

098/26 **Action List; Annex 2**

ML Clocks – being fixed next week. Only 1 broken.
Network Rail – communication officers are no longer communicating with PC. This will be escalated. Some remediation being done to north of Brook Level crossing.
VH Business Rates – not accepted the appeal. Need to further appeal this.

099/26 **Clerks matters arising**

a) *Kent, Surrey & Sussex Air Ambulance Grant Request*
Deferred until after the village hall discussions are complete.
b) *Review and approval of the Complaints Procedure, Complaints Form, and Complaints Response Template; Annexes 3-5*
Deferred.
c) *Review and approval of the proposal of the Friends of the Barn Church to host a summer gathering*
The Clerk advised of a request of a gathering from the Friends of St Michael's Barn Church. No objections to this, providing that this is at their own risk and they ensure no damage to the Green.

Committee reports:

100/26 **Highways, Byways, Traffic, Open Spaces and Maintenance: Cllrs Edwards & Wall**

a) *Proposal to approve the new deed of easement at Heatherview on Farley Green; Annexes 6 & 7*
Item deferred until the end of this section. Cllr Edwards left the meeting after the rest of the points and before the discussion of this item. Cllr Dennis provided an update on the easement and explained that this will need to be professionally valued. All costs will be covered by Cllr Edwards.
b) *Michael Hancock grass cutting costs*
Cllr Edwards confirmed that all costs are remaining the same for 2026-7 and a request for an increase will likely be proposed for 2027-8.
c) *Proposal to spend up to £12 to install red reflectors to timber parts around the edges of grass triangles at:*

- *entrance to Albury cricket pitch*
- *junction of Park Road and Little London*

Cllr Edwards proposed to support with safety. Cllr Dennis seconded. All in favour.
d) *Proposal of repairs to rotting fascia on the bus shelter by Boundary Cottages, Chilworth Road; Annexes 8-10*
Cllr Edwards advised that this came up last year after an accident where a vehicle hit the bus shelter. This is safe, but fascia is rotting away. Suggested to paint it with creosote to make it last for a few more years before it needs to be repaired.
e) *Review of the recent inspection of Westonfields Recreation Ground; Annex 11*
Cllr Edwards reviewed the report from ROSPA. All recommendations will be reviewed and proposal made for the future, including cleaning of all equipment as soon as possible.

101/26 **Planning: Cllr Gellatly**

Nothing to report.

Signed by Chair:

Dated:

- 102/26 **Environmental projects: Cllr McCann**
Interest in maintaining Farley Green footpaths that aren't being strimmed by GBC.
Write a report on the work done at the end of Church Lane.
- 103/26 **Finance and Village Hall: Cllr Bevan**
- a) *Bank reconciliation end of June*; Annex 12
Reviewed and approved against the March bank statement.
 - b) *Bank Statement end of June*; Annex 13
 - c) *Detailed Payments & Receipts to end of June*; Annex 14
 - d) *Review of the Internal Audit Report*; Annex 15
 - e) *Review of the Annual Governance Accountability and Return page 4*; Annex 16
 - f) *Review of the Annual Governance Accountability and Return page 5*; Annex 17
- 104/26 **Village Hall: Cllr McNaughton**
- a) *Ratification of the proposal of the Village Hall Steering Group for maintenance of the village hall*; Annex 19
- Cllr McNaughton: Issue 1 – only viable tenant to ask to reduce rent further
VHC to look at liabilities deeper and ascertain responsibilities
Unknowns – 6 month break clause, only enactable twice per year at specified dates
Longer term move toward charity model – not adverse to but challenging is for the committee is formed for physical operational support instead of holding the lease.
Cllr Dennis: asked the Estate to go back to trustees with reduced rent proposal, very small chance of further reduction.
Deferred until a later date.
Proposed to ratify the decision. Cllr McNaughton proposed. Cllr Bevan seconded. All in favour. Cllr McCann objected on the grounds that he finds this the wrong model which may put us in the same position currently of a liability-fueled hall.
- 105/26 **Councillor's business: for noting or including on a future agenda**
Propose a vote of thanks to CJ.
NP – now consultation period confirmed. Monday 13th July to 31st August.
Emails out to 50+ people who have registered an interest, and out in the post office, on website. 2 public meeting on 13th and 25th July and one per week in ML. POST ALL. Facebook post and physical banners.
Finance – 2 volunteers for signatories and approvers. Aidan and Tim.
Picnic on the meadow in August – approved.
- 106/26 **New Correspondence**
- 107/26 **Dates of next meetings:**
Full Council: 7th September, 5th October
Planning: 13th July, 3rd August

Meeting closed: 20:

Signed by Chair:

Dated:

Dated this: 7th July, 2026

Signed: CJ Bishop-Wright

Parish Clerk & RFO

Signed by Chair:

Dated: